



ITI LIMITED

(A Govt of India Undertaking)

CIN: L32202KA1950GOI000640

Registered Office : ITI Bhavan, Doorvani Nagar, Bengaluru – 560 016

Tel No: +91 (080) 2561 4466 Fax No: +91 (080) 2561 7525 Email: cosecy_crp@itilttd.co.in Website: www.itilttd.in

NOTICE OF POSTAL BALLOT

NOTICE is hereby given that pursuant to Sections 108, 110 & other applicable provisions, if any, of the Companies Act, 2013 (Act), Rule 20 & 22 of the Companies (Management & Administration) Rules, 2014, Regulation 44 & other applicable provisions of the Securities & Exchange Board of India (Listing Obligations & Disclosure Requirements) Regulations, 2015 (Listing Regulations), Secretarial Standard on General Meetings (SS-2) issued by the Institute of Company Secretaries of India read with the General Circular dated 8th April, 2020, 13th April, 2020, 15th June 2020, 28th September 2020, 31st December 2020, 23rd June 2021, 08th December 2021, 05th May, 2022 and other relevant circulars and notifications issued by the Ministry of Corporate Affairs (hereinafter collectively referred to as “MCA Circulars”) and other applicable laws and regulations (including any statutory amendment(s), modification(s) or re-enactment(s) thereof, for the time being in force), following special businesses are proposed to be passed by the Members of ITI Limited (“ITI”) by means of Postal Ballot through remote e-voting only:

SPECIAL BUSINESS:

1. TO APPROVE THE APPOINTMENT OF SHRI R SHAKYA (DIN: 09800172), DDG (PM), MINISTRY OF COMMUNICATIONS AS GOVERNMENT DIRECTOR OF THE COMPANY:

To consider and if thought fit, to pass, the following resolution as an **Ordinary Resolution**:

“RESOLVED THAT pursuant to Sections 149, 152, 161 and other applicable provisions, if any, of the Companies Act, 2013 read with Rules made thereunder, SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force) and in terms of Ministry of Communications Order no. E-5-2/2021-PSA dated 17th November 2022, Shri R Shakya (DIN: 09800172), DDG (PM), Ministry of Communications, be and is hereby appointed as Government Director of the Company for a period of three years w.e.f. 23rd November 2022 or till the date of superannuation, or till further orders, whichever is earlier, not liable to retire by rotation and on the terms and conditions as stipulated by the Government of India.”

2. TO APPROVE THE APPOINTMENT OF LT GEN M UNNIKRISHNAN NAIR (DIN: 09826740), AVSM, SM, SIGNAL OFFICER-IN-CHIEF, MINISTRY OF DEFENCE AS GOVERNMENT DIRECTOR OF THE COMPANY:

To consider and if thought fit, to pass, the following resolution as an **Ordinary Resolution**:

“RESOLVED THAT pursuant to Sections 149, 152, 161 and other applicable provisions, if any, of the Companies Act, 2013 read with Rules made thereunder, SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force) and in terms of Ministry of Communications Order no. E-5-2/2021-PSA dated 07th December 2022, Lt Gen M Unnikrishnan Nair (DIN: 09826740), AVSM, SM, Signal Officer-in-Chief, Ministry of Defence, be and is hereby appointed as Government Director of the Company for a period of three years w.e.f. 16th December 2022 or till the date of superannuation, or till further orders, whichever is earlier, not liable to retire by rotation and on the terms and conditions as stipulated by the Government of India.”

Registered & Corporate Office
ITI Bhavan, Doorvaninagar

By Order of the Board
For ITI Limited

Place: Bengaluru
Date : 22nd December 2022

S. SHANMUGA PRIYA
COMPANY SECRETARY

NOTES:

1. The relevant explanatory statement pursuant to Section 102 of the Companies Act, 2013 setting out all material facts relating to the resolutions mentioned in this Postal Ballot Notice is annexed hereto and forms part of the notice as **Annexure A**.
2. Pursuant to provisions of the Regulation 36 (3) of Listing Regulations and Secretarial Standard on General Meetings issued by the Institute of Company Secretaries of India, the brief resume/profile of the Director eligible for appointment vide Item No. 1 & 2 is appended to this Notice as **Annexure B**.
3. As per Section 108 of the Companies Act, 2013 read with relevant rules made there under, Regulation 44 of Listing Regulations, MCA Circulars and SEBI Circulars, facility is provided to all the members to cast their vote by electronic means on all resolutions set forth in the Notice of Postal Ballot. Necessary arrangements have been made by the Company with Central Depository Services (India) Limited (CDSL) in this regard. The instructions for e-voting, appended to this Notice as **Annexure C**.
4. In accordance with MCA circulars, the Postal Ballot Notice is being sent only in electronic form to Members whose names appear on the Register of Members/List of Beneficial Owners as received from the National Securities Depository Limited (NSDL) and CDSL as on 23rd December 2022 (cut-off date) and who have registered their e-mail addresses with the Company/Depositories. Physical copies of the Postal Ballot Notice along with Postal Ballot forms and pre-paid business reply envelopes are not being sent to Members for this Postal Ballot in line with the exemption provided in the MCA circulars.
5. In case your email id is not registered with the Company / Depositories, please follow the procedure mentioned in the Notes to this Postal Ballot notice. For permanent updation of email / Mobile / KYC details, Members holding shares in physical mode may submit the details in Form ISR-1 to our RTA as per SEBI circular dated 03rd November 2021. Members holding shares in demat mode are requested to contact their Depository Participant (DP) for updation of KYC details in their demat accounts.
6. The Notice of Postal Ballot will also be available on the Company's website at www.italtd.in under 'Investors' section, websites of the Stock Exchanges i.e. BSE Limited (BSE) at www.bseindia.com and the National Stock Exchange of India Limited (NSE) at www.nseindia.com and on the website of e-voting agency, CDSL at www.evotingindia.com.
7. The voting period begins on 09.00 am (IST) on Thursday, 29th December 2022 and ends at 05.00 pm (IST) on Friday, 27th January 2023. During this period Members of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 23rd December 2022 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter. Communication of assent or dissent of the Members would take place only through the e-voting system. Once the vote on the resolution is cast by the Member, he/she shall not be allowed to change it subsequently. The detailed instructions for e-voting forms part of the Postal Ballot Notice.
8. Shri D Venkateswarlu, (CP No. 7773), Practicing Company Secretary and Partner of DAC & Associates, Bengaluru has been appointed as the Scrutinizer for conducting the Postal Ballot in a fair and transparent manner.
9. The Scrutinizer will submit their report to the Chairman or to any person authorized by Board and the results of the Postal Ballot will be announced within 2 working days of conclusion of e-voting as stipulated under Listing Regulations. The said results would be displayed at the Registered Office of the Company and intimated to the Stock Exchanges where the shares of the Company are listed. Additionally, the results will also be uploaded on the Company's website www.italtd.in and on the website of CDSL www.evotingindia.com.
10. Subject to receipt of requisite number of votes, the Resolutions shall be deemed to be passed on the last date specified for Voting for the postal ballot process i.e. 27th January 2023. The Ordinary Resolutions shall be declared as passed if the number of votes cast in favour exceeds the votes, if any, cast against the Resolution, by the members so entitled and voted.
11. A Member cannot exercise his/her vote through proxy on Postal Ballot. The voting rights of Members shall be in proportion to their shares in the paid up equity share capital of the Company as on the cut-off date i.e., 23rd December 2022. A person who becomes a member after the cut-off date should treat this postal ballot notice for information purpose only.
12. The resolutions, if passed with requisite majority by the Members through Postal Ballot shall be deemed to be passed on the last date of the voting period i.e., 27th January 2023 and shall be deemed to have been passed at a general meeting of the Members convened in that behalf.

13. Corporate Members / FIs / Financial Institutions intending to appoint Authorised Representatives as per Section 113 of the Companies Act, 2013, to vote in the postal ballot are requested to send to the Company, a certified copy of the Board Resolution/ such other documents authorizing their representative(s) to vote on their behalf, together with their specimen signatures by e-mail to dvenkatacs@gmail.com and helpdesk.evoting@cdslindia.com.
14. Relevant documents, if any, referred to in this Postal Ballot Notice will be available for electronic inspection until the last date of e-voting. Members seeking to inspect such documents can send an e-mail to cosecy_crp@itilttd.co.in.

Registered & Corporate Office
ITI Bhavan, Doorvaninagar

By Order of the Board
For ITI Limited

Place : Bengaluru

S. SHANMUGA PRIYA

Date : 22nd December 2022

COMPANY SECRETARY

Annexure A

EXPLANATORY STATEMENT AS REQUIRED UNDER SECTION 102 OF THE COMPANIES ACT, 2013

Item No. 1 and 2

In terms of the Articles of Association of the Company, the President of India is vested with the power to appoint the Directors of the Company from time to time and also shall determine the terms of office of such Directors. Accordingly, the following appointments on the Board of your Company were effected as per the directives of the President of India:

Shri R Shakya, DDG (PM), Ministry of Communications

The Ministry of Communications vide order no. E-5-2/2021-PSA dated 17th November 2022 has appointed Shri R Shakya (DIN: 09800172), DDG (PM), Ministry of Communications as Government Director with effect from the date of order for a period of three years or till the date of superannuation, or till further orders, whichever is earlier. However, appointment of Shri R Shakya has taken effect from 23rd November, 2022 i.e. the date of obtaining Director Identification Number.

Lt Gen M Unnikrishnan Nair, AVSM, SM, Signal Officer-in-Chief, Ministry of Defence

The Ministry of Communications vide order no. E-5-2/2021-PSA dated 07th December 2022 has appointed Lt Gen M Unnikrishnan Nair (DIN: 09826740), AVSM, SM, Signal Officer-in-Chief, Ministry of Defence as Government Director with effect from the date of order for a period of three years or till the date of superannuation, or till further orders, whichever is earlier. However, appointment of Lt Gen M Unnikrishnan Nair, AVSM, SM, Signal Officer-in-Chief has taken effect from 16th December, 2022 i.e. the date of obtaining Director Identification Number.

Shri R Shakya and Lt Gen M Unnikrishnan Nair are qualified to be appointed as directors in terms of Section 164 of the Act and has given their consent to act as director of the Company. The Company has received Notice under section 160 of the Act, from the Members, signifying their intention to appoint Shri R Shakya and Lt Gen M Unnikrishnan Nair as Directors of the Company.

The Nomination and Remuneration Committee through Circular Resolution dated 22nd December 2022 have recommended to Members' the approval for appointment of Shri R Shakya and Lt Gen M Unnikrishnan Nair as Government Directors of the Company.

In terms of Section 152 of the Companies Act, 2013, every Director shall be appointed by the Company in general meeting. However, Regulation 17(1C) of Listing Regulations provides to take approval of Members for appointment of a Director at the next general meeting or within a time period of three months from the date of appointment, whichever is earlier. Accordingly, necessary resolutions have been placed for Members' approval through postal ballot.

Shri R Shakya and Lt Gen M Unnikrishnan Nair are deemed to be interested in the proposed resolutions to the extent of their appointment as Government Directors. None of the other Directors or Key Managerial Personnel of the Company or their relatives are concerned or interested, in the resolutions.

Shri R Shakya and Lt Gen M Unnikrishnan Nair do not hold any share in the Company, either in their individual capacity or on a beneficial basis for any other person.

Your directors recommend the ordinary resolutions for appointment of Shri R Shakya and Lt Gen M Unnikrishnan Nair as Government Directors of the Company as proposed in the notice for approval.

The brief resume of Shri R Shakya and Lt Gen M Unnikrishnan Nair are provided in **Annexure B** of this Notice.

Registered & Corporate Office
ITI Bhavan, Doorvaninagar

By Order of the Board
For ITI Limited

Place : Bengaluru
Date : 22nd December 2022

S. SHANMUGA PRIYA
COMPANY SECRETARY

Annexure B

BRIEF RESUME OF DIRECTORS PROPOSED FOR APPOINTMENT

Item No. 1

SHRI R SHAKYA, DDG (PM), MINISTRY OF COMMUNICATIONS AND GOVERNMENT DIRECTOR

Shri R Shakya aged 56 years, currently working as Deputy Director General (Project Management) with the Department of Telecommunications, Ministry of Communications and Government of India.

In past, Shri R Shakya had worked with Information and Communication Technology Authority (ICT Authority, National Regulator), Government of Mauritius as Senior Adviser & Acting Executive Director. He has headed International Relations Wing of the Department of Telecommunications and was also the focal point of India for bilateral and multilateral engagements in telecommunication field.

Shri R Shakya did serve as Chief Information Security Officer for Telecom sector of India. Had chaired Apex Committee for granting 'in-principle clearance' to render satellite based communication services and also had been member of the Governing Council of Telecommunications Standards Development Society of India (TSDSI).

Shri R Shakya is an officer of Indian Telecom Services with rich experience of over 33 years playing multifaceted roles in telecommunications like policy formulation, regulatory & licensing, planning, operation, maintenance, quality assurance, capacity assessment, project management, business development and marketing. Continuously associated with numerous organizations like academic institutions, training & skill development centres, Enforcement Agencies and industry forums. A recipient of several awards for 'Excellence in Public Services' from Public institutions, Social and Industrial organizations. He has been visiting faculty for various Governmental and Non-Governmental Institutions.

Pursuant to the provisions of Listing Regulations the other details of Shri R Shakya are as follows :

- Details of Directorships in other Listed Companies: Nil
- Membership/ Chairmanship in the Committees of other Listed Companies : Nil
- Details of resignation from Directorships of other Listed Companies during the past 3 years : Nil
- Number of shares held in the Company as on date (including shares held as a beneficial owner) : Nil
- Disclosure of inter-se relationships between directors & key managerial personnel : Nil
- No Board meeting has been held after induction of Shri R Shakya into the Board during the year 2022-23.

Item No. 2

LT GEN M UNNIKRIISHNAN NAIR, AVSM, SM, SIGNAL OFFICER-IN-CHIEF, MINISTRY OF DEFENCE AND GOVERNMENT DIRECTOR

Lt Gen M Unnikrishnan Nair aged 58 years, Ati Vishisht Seva Medal, Sena Medal, Signal Officer-in-Chief was commissioned into the Corps of Signals of the Indian Army on 15th December 1984. He is a graduate of the National Defence Academy, Pune and a post graduate from the Defence Services Staff College, Wellington. He attended the Army Higher Command Course from the Army War College, Mhow, and the prestigious National Defence College, New Delhi. He holds a degree in Bachelor of Technology in Electronics and Telecommunication Engineering from the Jawaharlal Nehru University and two Master of Philosophy degrees on Defence and Strategic Studies from the Indore University and the Madras University.

Lt Gen M Unnikrishnan Nair has vast experience in command and staff assignment and has served all over India including two tenures in Jammu and Kashmir and four tenures in the North East India. He has been a Col Q of an Infantry Division along the Western border and a Director at the Military Operations Directorate of the Indian Army.

Lt Gen M Unnikrishnan Nair's area of specialization includes development of information and communication technology, cyber space, cryptology and intelligence, reconnaissance and surveillance applications in Indian Armed Forces. He has been the Chief Information Security Officer of the Ministry of Defence and of the Indian Armed Forces and has been responsible for protection of critical information infrastructure in defence domain, as part of one of his responsibilities. He has represented the Indian Armed Forces at several meetings at National and International levels and has been part of working groups on Cyber Security and Technology related issues. He was instrumental in raising of the Indian Defence Cyber Agency, and subsequently headed the Signal Intelligence directorate of the Indian Armed Forces. He has the rare distinction of being a Chief of Staff of an operational Corps along Indian Northern borders, besides being a Chief of Staff of the Indian Army's Central Command at Lucknow. Prior to his current assignment as the Signal Officer in Chief, he has been the Commandant of the Military College of Telecommunication Engineering at Mhow from December 2020 to June 2022.

Pursuant to the provisions of Listing Regulations the other details of Lt Gen M Unnikrishnan Nair are as follows :

- Details of Directorships in other Listed Companies : Nil
- Membership/ Chairmanship in the Committees of other Listed Companies : Nil
- Details of resignation from Directorships of other Listed Companies during the past 3 years : Nil
- Number of shares held in the Company as on date (including shares held as a beneficial owner) : Nil
- Disclosure of inter-se relationships between directors & key managerial personnel : Nil
- No Board meeting has been held after induction of Lt Gen M Unnikrishnan Nair in to the Board during the year 2022-23.

Annexure C

THE INSTRUCTIONS FOR MEMBERS FOR REMOTE E-VOTING ARE AS UNDER:

- I. The voting period begins on 09.00 am (IST) on Thursday, 29th December 2022 and ends at 05.00 pm (IST) on Friday, 27th January 2023. During this period Members of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 23rd December 2022 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- II. Pursuant to SEBI Circular No. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated 09.12.2020, under Regulation 44 of Listing Regulations, listed entities are required to provide remote e-voting facility to its Members, in respect of all Members' resolutions. However, it has been observed that the participation by the public non-institutional Members/retail Members is at a negligible level.

Currently, there are multiple e-voting service providers (ESPs) providing e-voting facility to listed entities in India. This necessitates registration on various ESPs and maintenance of multiple user IDs and passwords by the Members.

In order to increase the efficiency of the voting process, pursuant to a public consultation, it has been decided to enable e-voting to all the demat account holders, by way of a single login credential, through their demat accounts/ websites of Depositories/ Depository Participants. Demat account holders would be able to cast their vote without having to register again with the ESPs, thereby, not only facilitating seamless authentication but also enhancing ease and convenience of participating in e-voting process.

- III. In terms of SEBI circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated 09th December 2020 on e-Voting facility provided by Listed Companies, Individual Members holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Members are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

LOGIN METHOD FOR E-VOTING FOR INDIVIDUAL MEMBERS HOLDING SECURITIES IN DEMAT MODE CDSL/NSDL IS GIVEN BELOW:

Type of Members	Login Method
Individual Members holding securities in demat mode with CDSL	<ol style="list-style-type: none"> 1) Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are https://web.cdslindia.com/myeasinew/home/login or visit www.cdslindia.com and click on Login icon and select New System Myeasi. 2) After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period. Additionally, there is also links provided to access the system of all e-Voting Service Providers i.e. CDSL/NSDL/KARVY/LINKINTIME, so that the user can visit the e-Voting service providers' website directly. 3) If the user is not registered for Easi/Easiest, option to register is available at https://web.cdslindia.com/myeasinew/Registration/EasiestRegistration 4) Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on www.cdslindia.com home page or click on https://evoting.cdslindia.com/Evoting/EvotingLogin. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.
Individual Members holding securities in demat mode with NSDL	<ol style="list-style-type: none"> 1) If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: https://eservices.nsdl.com either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name and you will be re-directed to e-Voting service provider website for casting your vote during the remote e-Voting period. 2) If the user is not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select "Register Online for Ide AS "Portal or click at https://eservices.nsdl.com/SecureWeb/IdeasDirect Reg.jsp 3) Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period.

Individual Members (holding securities in demat mode) login through their Depository Participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. After Successful login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period.
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Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Members holding securities in demat mode for any technical issues related to login through Depository i.e. CDSL and NSDL

Login type	Helpdesk details
Individual Members holding securities in Demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at 022- 23058738 and 22-23058542-43.
Individual Members holding securities in Demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 1800 1020 990 and 1800 22 44 30

LOGIN METHOD FOR E-VOTING FOR PHYSICAL MEMBERS AND MEMBERS OTHER THAN INDIVIDUAL HOLDING IN DEMAT FORM.

- 1) The Members should log on to the e-voting website www.evotingindia.com.
- 2) Click on "Members" module.
- 3) Now enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- 4) Next enter the Image Verification as displayed and Click on Login.
- 5) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier e-voting of any company, then your existing password is to be used.
- 6) If you are a first-time user follow the steps given below:

PAN	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both dematMembers as well as physical Members) <ul style="list-style-type: none"> ● Members who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA.
Dividend Bank Details OR Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login. <ul style="list-style-type: none"> ● If both the details are not recorded with the depository or company, please enter the member id / folio number in the Dividend Bank details field.

- 7) After entering these details appropriately, click on "SUBMIT" tab.
- 8) Members holding shares in physical form will then directly reach the Company selection screen. However, Members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- 9) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- 10) Click on the EVSN for ITI Limited on which you choose to vote.
- 11) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- 12) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- 13) After selecting the resolution, you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- 14) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- 15) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- 16) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.

PROCESS FOR THOSE MEMBERS WHOSE EMAIL/MOBILE NO. ARE NOT REGISTERED WITH THE COMPANY/DEPOSITORIES.

- i. **For Physical members-** please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to **RTA/Company email id**.
- ii. **For Demat Members -** Please provide Demat account details (CDSL-16 digit beneficiary ID or NSDL-16 digit DPID+CLID), name, client master of copy of consolidated account statement, PAN (self attested scan copy of PAN card), AADHAR (self attested scan copy of Aadhar card) to **RTA/Company email id**

IV. Facility for Non – Individual Members and Custodians.

- Non-Individual Members (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to www.evotingindia.com and register themselves in the "Corporates" module.
 - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
 - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
 - The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
 - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
 - Alternatively, Non Individual Members are required to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address viz cosecy_crp@itilttd.co.in, if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.
- V. If you have any queries or issues regarding e-Voting from the CDSL e-Voting System, you can write an email to helpdesk.evoting@cdslindia.com or contact at 022-23058738 and 022-23058542/43.
- VI. All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Sr. Manager, (CDSL,) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia.com or call on 022-23058542/43.